

Moving Checklist & Helpful Tips

Time to pack up and go!

1 MONTH BEFORE MOVE.....

- Hire a mover
- Purchase boxes, tape and other important moving necessities
- Notify utility companies of the date for final meter reading at current home
- Notify employers, schools, banks, doctors, etc of your move and begin obtaining important documents
- Begin cleaning out closets, attics and the garage
- Analyze what items can be thrown away or donated

2 WEEKS BEFORE MOVE.....

- Submit a postal change of address form online
- Empty the fuel from your lawnmower, power tools, etc.
- Notify your internet, cable TV, security, pest control, cleaning, lawn maintenance and any other services you receive
- Create a room-by-room packing calendar to track your progress
- Assemble a folder of important information about the home for the next home owner
- Make sure all necessary repairs are complete

1-5 DAYS BEFORE MOVE.....

- Get all utilities ordered to be put in your name at your new home (Recommend 3-5 days before)
- Defrost your freezer and empty the ice maker and ice cube trays
- Clean the refrigerator, stovetop and oven
- Disconnect and drain all appliances that are moving with you
- Have payment for movers ready
- Confirm travel arrangements
- Confirm arrival time of movers/pickup time of rental truck
- Gather and clean outdoor furniture
- Return cable box, cable modem and DLS modem, if necessary
- Pack suitcase of each family member with clothes and toiletries to get through the first three days
- Use towels, t-shirts and pillows for padding around breakables to save space
- Back up all computers

MOVING DAY.....

- Double-check that your cupboards, closets, dishwasher and other appliances are empty
- Give movers a tour and any specific instructions on what to move or not move
- Take note of utility meter readings
- Take a final walk through of the home to make sure no items are left behind
- Leave a note with your new address in the house so that future residents can forward any remaining mail

IN YOUR NEW HOME.....

- Make sure rooms and surfaces are clean and everything is working properly (we'll help with this during your final walk-through as well)
- Take note of the new home's utility meter readings
- Check around the property to ensure that the previous owners did not leave anything behind
- Unpack and begin organizing your new home
- Confirm your new address with employers, schools, banks, doctors, etc.
- CELEBRATE!

In your new home

QUICK CLEAN FOR YOUR NEW HOME.....

- Use vinegar to clean mineral deposits off the heating element of your dishwasher
- Clean oven, stovetop and microwave
- Clean your disposal by pushing a full tray of ice cubes through it while running cold water - then, follow up with a lemon for freshness
- Check your water heater and drain pan for leaks and corrosion
- Check heating and air conditioning filters every month
- Clean the dryer lint screen after each use
- Clean the coils on the back or underneath your refrigerator with a vacuum
- Inspect hot and cold water supply hoses for cracks and deterioration

KEEP BUGS AWAY.....

- Seal cracks and holes around exterior of the home to prevent ants and other pests from entering
- Check attic and crawl space for evidence of rodents and seal off potential entrances
- Eliminate excess moisture by fixing any leaks and areas of standing water in your yard
- Vacuuming regularly rids the home of crumbs that may attract pests, as well as removing eggs that insects may have laid inside
- Make sure all doors and windows are properly sealed with tight-fitting screens and weather stripping

BOOST YOUR CURB APPEAL.....

- Maintain landscaping by keeping your lawn edged and mowed, pruning and trimming trees and shrubs, and replacing dead or diseased plants
- Clean and cover flower beds and gardens with 1-4 inches of mulch to conserve moisture, reduce weed growth and maintain uniform temperature
- Plant bright-colored seasonal flowers to enhance the beauty of your home
- Repaint or re-stain front door, trim, fences and shutters
- Pressure wash dirty decks, walkways and siding
- Replace old light fixtures and add landscape lighting to create a chic, casual ambiance
- Add new modernized house numbers that are easy to spot from the street
- Repaint outdoor furniture and add new, fun pillows and cushions
- Hide or disguise garbage bins and air conditioning units
- Spruce up the mailbox with a fresh coat of paint and a small mulched garden around the base

THE FINISHING TOUCHES.....

- Use higher watt light bulbs to brighten rooms
- Arrange furniture to make rooms appear larger and sell or store extra furniture
- Repaint or reface kitchen and bathroom cabinets
- Restore or repair damaged furniture and upholstery
- Repair and refinish damaged doors, molding and paneling
- Deodorize the entire home to remove any unpleasant odors
- To avoid clutter, sell or donate unwanted items
- Use mirrors and the home's natural light to create a more spacious environment
- Sit back, relax and watch your hard work pay off - literally

